

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC
2011-12



CHANDERNAGORE COLLEGE
(as per revised guidelines issued in October 2013)

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	CHANDERNAGORE COLLEGE
1.2 Address Line 1	STRAND ROAD
Address Line 2	
City/Town	CHANDERNAGORE
State	WEST BENGAL
Pin Code	712136
Institution e-mail address	collegechandernagore5290@gmail.com
Contact Nos.	033-26855001, 033-26855002
Name of the Head of the Institution:	DR. BIJOY KRISHNA ROY
Tel. No. with STD Code:	033-26855001, 033-26855002
Mobile:	+918697470478
Name of the IQAC Co-ordinator:	

Mobile:

IQAC e-mail address:

collegechandernagore5290@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.chandernagorecollege.org

Web-link of the AQAR:

<http://www.chandernagorecollege/AQAR2011-12.doc>For ex. <http://www.ladykeanecollege.edu.in/AQAR2011-12.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	2007	2012
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: DD/MM/YYYY

Not established in 2011-12 session

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2011-12 Submitted to NAAC on (22/03/2016)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*)

BURDWAN UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc N.A.

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)(i) No. of **Seminars**/Conferences/ Workshops/Symposia organized by the IQACTotal Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC : IQAC is not established in 2011-12 session.**2.15 Plan of Action by IQAC/Outcome**

Plan of Action	Achievements
NA	NA

** Attach the Academic Calendar of the year as Annexure.*2.15 Whether the AQAR was placed in statutory body **Yes** **No** Management Syndicate Any other body **Provide the details of the action taken: NA**

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	3			
UG	19			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	22			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	19

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. ✓

The syllabus of B.A. Economics and B.A./B.Sc. Geography was revised

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
85	52	30	2	

2.2 No. of permanent faculty with Ph.D.

44

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	6	0	0	0	0	0	0	0	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

9

8

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	16	27
Presented papers	2	10	5
Resource Persons	0	2	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Department of History has taken steps for ICT facility.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

0

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

6

0

0

2.10 Average percentage of attendance of students

74.33%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	414	0	17.632	59.41	2.14	86.81
PG	44	0	61.085	38.915	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : NA

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	4
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	31	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the college administration keeps open the option of expert consultation.

- The Role of Chandernagore College in Educating the Minority/SC/ST Students and its Impact on the emancipation and the Empowerment of the Backward Classes in Chandernagore it hold a special grant from UGC and educating non-creamy layer of the community for last five years.
- In the time leading to the National and state level Govt. and UGC-sponsored seminar-conference by the departments of History, Economics and Zoology several meetings were held between IQAC members and leading experts in all the mentioned disciplines to chalk out the blueprint of the event.

Following are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects:

- Prompt disbursement of sanctioned grants is ensured through constant liaisons with funding authorities & allocation meetings.
- Provisions for inducting Research Fellows for Major Projects, both UGC & non-UGC sponsored are in place.
 - Internet facility ,
 - Computers and laptops for every departments,
 - Higher level Books and Journals for every subjects.
 - Spaces for research work (infra structure).
 - Faculty improvement programme and seminars are organized regularly.
 - Instrumental facilities and Library help are taken from other Institutes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	3	1	0
Outlay in Rs. Lakhs	0	0.56+0.75+1.23	0.65	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			
Total	56		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0			
Minor Projects	1.5yr+3yr	UGC, UGC-DAE CSR	1.23+0.75	0.32+0.25
Interdisciplinary Projects	0			
Industry sponsored	0			
Projects sponsored by the University/ College	0			
Students research projects <i>(other than compulsory by the University)</i>	0			
Any other(Specify)	0			
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	3	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="0"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Plantation programme in college campus.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.975 acre	0	0	1.975
Class rooms	33	0	-	33
Laboratories	19		Government	19
Seminar Halls	0	1	Government	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2 laptops and 1 Projector	0	Central and UGC	3
Value of the equipment purchased during the year (Rs. in Lakhs)			State Grant	0.64825
Others				

4.2 Computerization of administration and library

- An online procedure for admission (for both undergraduate as well as postgraduate) is running successfully since 2010--2011 and has got tremendous public approval.
- Student fees collection scheme through office of the Principal (for both undergraduate as well as postgraduate) is successfully implemented using a fees management software.
- A similar database consisting of all information related to teacher activity is also maintained by the CMIS software. The Career Advancement Scheme for the teachers is also managed by this software.
- Computerization of the preparation of monthly salary bills using software package 'COSA' (Computerization of Salary Accounting) has been implemented at our college a few years back. In the year 2012, an upgradation of this software has also been done. At present the COSA software is being successfully used for the smooth running of the preparation of monthly salary bills for all employees.
- The already existing computer network infrastructure at the college was extended and enhanced into an efficient, high speed, campus wide intranet with secure internet accessibility for the users since December, 2012.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	2	Yes	Yes	0	1	15	0
Added	3	0	0	0	0	0	0	0
Total	1		Yes	Yes	0	1	15	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Net access to teachers in central library

4.6 Amount spent on maintenance in lakhs :

i) ICT

Annexure II

ii) Campus Infrastructure and facilities

Annexure II

iii) Equipments

Annexure II

iv) Others

Annexure II

Total :

Annexure II

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services : IQAC not formed in 2011-12 session. But College administration took initiatives for enhancing awareness about student support.

Among the unique features, students are made aware of the following:

- Norms of admission/ courses offered at UG/PG level in the prospectus
- Code of Conduct
- Rules & Guidelines of the college for the students.
- Stipend/award and prizes for the students.
- Unique assessment system through monthly/midterm/annual examinations
- Seminars & Workshops at national and state-level are organized by all departments regularly.
- Updated and well stocked library.
- Networking connecting College.
- Games and sports opportunities, well-equipped playroom and gymnasium.
- Students' Common Room.
- Canteens.
- 24 hour generator back up for examinations as well as for ongoing research work.
- Fire extinguisher
- Filtered water facilities.
- Career Counseling Cell
- Academic Calendar is also provided to the students to communicate the year long schedule of the institution.

- The academic performance of the students is best revealed by the examination results.

(a) Monthly Tests and College Level Terminal Tests form the structure of integrated Continuous Assessment System (CAS) and records are kept in departmental and central database.

- These data enable the teachers of the institution to advice and guide the students and also counsel those who are weak and fail to cope with the academic standard of the college.
- Results are prepared centrally but with close dialogue conducted with departments so that the weaknesses of individual students are tackled in a need-based manner.
- Remedial classes are taken by the faculty members of the institution to help the underperformers. The Remedial Course is funded by the U.G.C. to especially help the students of the minority communities and the SC/ST candidates.
- Through Student Data Base Management System personal/Departmental communication the student learning outcomes are collected and future planning is conducted.

5.2 Efforts made by the institution for tracking the progression

None

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2643	92	3	

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	1215	46.03		1427	53.97

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2321	77	17	8		2413	2494	113	19	8		2634

Demand ratio 1:9.4

Dropout % 5.27

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Economics-

1. Teachers personally help to solve the question paper of competitive exams (subject related)
2. Teachers provide them with books and magazines..
3. They try to do the career counselling as per students merit.

History-

1. Tutorial given by Prof. Rana Ray on Saturday after class.

5.5 No. of students qualified in these examinations

NET	2	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	19

5.6 Details of student counselling and career guidance

Economics-

1. Third year students are given career counselling and suggestions as per their interest and merit.
2. The teachers takes special tutorial classes for the students who want to do Masters degree for their entrance exam in CU, JU, JNU and DSE.
3. Teachers also help those who want to do their professional courses from the institutions all over India by providing them necessary information.

No. of students benefitted

25

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Not organised

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

32

National level

0

International level

0

No. of students participated in cultural events

State/ University level

10

National level

0

International level

0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

3

National level

0

International level

0

Cultural: State/ University level

1

National level

0

International level

0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	28	

Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

History:**More class rooms and better library facility****Bengali:****PG students get no library facility****Sanskrit:****Insufficient infrastructure facility****Criterion – VI****6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- To impart quality based higher education so that students can acquire knowledge and development skills to face the national and global challenges.
- To develop responsible and sensitive youths on integration from diverse cultural, linguistic and religious groups who have social commitments and have panoramic view of the society.
- To lay emphasis on value based education to create human resources with modern view and foresight who can contribute to the national development by way of catering to the needs of the economy, society and the country as a whole.
- To create accountability within to ensure accountability to the society at large.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Institution implements the curricular set by its mother university, the University of Burdwan in all its UG and PG Courses.

- It has structured its internal evaluative system in a vital, need-based manner with reference to the broad guidelines of the University. It organizes class tests regularly examining the receptivity of the students in terms of setting unit based questions. This ensures assessment of awareness of details but does not stress out the young minds.
- Test examinations are held in all three years to expose students to comprehensive pattern of examination they are likely to face at terminal points.
- Practical and demonstrative teaching is undertaken in laboratories and through excursions and educational visits.
- In science subjects extensive e-literacy and use of e-resources are recommended.
- In non-lab based subjects like English workshops on adaptation of texts in other media, e-learning and usage of e-resources are encouraged. If necessary, PPT presentations are arranged.
- Educational visits are undertaken in many Lab-based subjects.
- Students are encouraged to present papers, write articles in in-house journals and also give talks in Seminars and Conferences held in and outside the College.

6.3.2 Teaching and Learning

- | |
|---|
| <ul style="list-style-type: none">• Giving more emphasis on ICT enabled teaching.• Regular holding of class tests. |
|---|

The students are evaluated both by written examination and orally. The process of evaluation is as follows:

- Monthly Test - There are year-long tests to ensure continuous assessment.
- Mid term Test - These are comprehensive tests on substantial portion of the syllabus to help the students to prepare for their Selection Tests.
- Selection Test - Terminal Tests at the end of each year of study to assure the eligibility for University Examination.
- The students are also evaluated by inter and intra departmental seminars, study circles etc.

➤ In addition to this the autonomous post-graduate departments evaluate their students through end semester examinations and presentation of Term Papers in public seminars.

6.3.4 Research and Development

Following are the measures taken by the institution to facilitate smooth progress of implementation of research schemes/projects:

Autonomy to the principal investigator: The Principal investigator is the key person to plan and structure any project.

- **Timely availability or release of resources:** Prompt disbursement of sanctioned grants are ensured through constant liaisons with funding authorities & allocation meetings.
- **Adequate infrastructure and human resources :** Provisions for inducting Research Fellows for Major Projects, both UGC & non-UGC sponsored are in place.

Other facilities:

- Internet facility
- Well equipped computer laboratories
- Enriched Computerized library with modern books and journals of various fields
- Each Science department with huge instrumentation facilities.
- Regular visits and interaction with other research facilities, excursions and field work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The following new facilities were introduced in the College during 2012-2013 sessions:

- **The library** uses various ICT tools photocopiers, scanners, printers etc to help students.

The library also has internet connection.

- **The Library** altered and extended its working hours from 10 AM to 5 PM to offer better library access to students and teachers of the College.
- **The Career Counseling Cell** of the College which has actively provided students with several national and international level interaction sessions and recruitment drives in different corporate sectors opened its own exclusive unit in the College with adequate infrastructure required to carry on their future programs successfully.
- A **Culture Laboratory** has been set up by the Department of Botany for the students and teachers with funding obtained from **Government of W.B.**
- A common **Laboratory** has been set-up collaboratively by the Departments of Zoology, Botany for the students, for their project work and other requirements of Internet access with funding from **Govt. of W.B.**

- **Local Area Network (LAN)** has been installed in the College providing an efficient internet accessibility.

a) Students : Foundation is made at the UG and PG level to give exposure in Cultural, Entrepreneurship (through Kaleidoscope), Writing skill, Public speaking, Sports, Seminar defense along with Academics.

b) Teachers : Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities and do not compromise the latter.

6.3.7 Faculty and Staff recruitment

The College is a Government Institution and thus cannot recruit teachers. The lacunae is overcome by

- inviting retired teachers as resource persons.
- concerned departments conducting periodical workshops/seminars to upgrade the process of teaching –learning.
- respective departments engaging Guest Lecturers and retired teachers from Universities for teaching specialized new programmes.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicize its admission process in the leading newspapers and television channels. In addition to this the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2009. The admission process is outsourced by professionals, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit.

6.4 Welfare schemes for

Teaching	Health Scheme.
Non teaching	Health Scheme, Bonus and Advance salary during festive Puja season.
Students	Scholarship schemes.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Govt. of W.B.	Yes	Govt. W.B.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

Parent - Teacher meetings are held annually in every academic department. The interaction in those meetings are carefully noted, all constructive suggestions are incorporated which benefit the holistic development of Teaching-Learning Process.

6.13 Development programmes for support staff

None

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institution is also fully aware of its responsibility to protect and preserve the environment and organizes the “Vanomahotsav” annually to sensitize the students about the same.

- There is a Garden maintained by the College authority which is not only integral to the study of nature but also an important instrument for sensitization.
- There is the Maintenance and Beautification Committee which is instrumental in the maintenance of the cleanliness and the aesthetics of the college. The Gardening Committee helps maintain the beautiful garden of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Continuation of on-line admission process.
- More importance on ICT in teaching-learning process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Teachers involved in active research.
- Introduction of fully On-line admission.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- The institute offers environmental classes and conducts environmental projects.
- Use of plastic bags and smoking are banned in the college campus to protect the environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

- Continuation of Complete on-line admission.
- Total Campus under CCTV surveillance.
- Encouraging more teachers to apply for Major and Minor Research Projects.
- Organizing seminars and lecture series.
- Encouraging teachers to publish in refereed journals.
- Starting of a scientific journal.

Name DR. SARMISTHA BANIK

Name DR. PRABIR KUMAR BHATTACHARYYA

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure I